

# St Bernard's Catholic Primary School & Nursery

Prospectus  
2023/24



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# Welcome



## Welcome to St. Bernard's Catholic Primary School & Nursery

- At St. Bernard's we aim to create a learning environment that is exciting, challenging, safe and happy. We want to help every child to achieve all that they can, both in their learning and in their development as young people.
- As a Catholic school we are an inclusive school and welcome children from different faiths and backgrounds. We pride ourselves on being a friendly and welcoming school, and treasure our family atmosphere.
- If you have not already visited, please do come and see the children at work and play.
- We recognise the importance of developing all the abilities of the children, and offer many opportunities for them to take part in a wide variety of activities both in the school day and after school. We are lucky to have a bright spacious building and extensive school grounds which help staff to provide exciting and challenging activities for our children.
- We are also an extended school and offer Nursery provision for 3 & 4 years old and "before and after" school care at St. Bernard's Extra breakfast and after school club.
- **We hope that this prospectus provides you with useful information. We Look forward to meeting you in the Autumn Term at our Open Day. For more details please contact the office - 01772 728153.**



# Our Mission

**"You are Precious in my eyes"**

Together as a family community we aim to shine and achieve.

We aim to:

Love and value every individual.

Seek to help everyone to be the best that they can be.

Keep God at the centre of all that we do.

Jesus taught us to:

Love God.

Love each other.

**So we will always try to:**

Love, respect and be kind to each other.

To follow the right path.

To forgive each other.

To take pride in all that we do.

To be the best that we can.

To look after everyone.

We follow the example that Jesus gave us, so that we can laugh together, work together, smile together, pray together and bring joy to others.



Mia Barlow

Headteacher

# Our Safeguarding Statement

- **“At this school, the health, safety and well-being of every child is our paramount concern. We listen to our pupils and take seriously what they tell us. Our aim is that children will enjoy their time as pupils in this school. We want to work in partnership with you to help your child to achieve their full potential and make a positive contribution.**
- **To promote a safe environment for pupils, our selection and recruitment policy includes all checks on staff and regular volunteers’ suitability, including DBS checks, in accordance with current legislation.**
- **In accordance with our responsibilities we have Designated Senior Leaders (DSL) for Child Protection (Mrs M. Barlow, Mr Turner & Miss Mooney), who have all received appropriate training for this role. It is their responsibility to ensure that all staff in contact with children receive child protection awareness training on a regular basis.**
- **On occasions our concern about a child may mean that we have to consult other agencies including Children’s Social Care. Unless it is not safe for a child, we would always aim to achieve this with a parent’s consent. The procedures, which we follow, have been laid down by the Local Safeguarding Children’s Board, and the school has adopted a Child Protection Policy in line with this for the safety of all. If you want to know more about our procedures, please speak to the Headteacher.**





# OPERATION ENCOMPASS

In every force. In every school. For every child.

**Our school is part of Operation Encompass which is a national scheme that operates jointly between schools and police forces.**

**Operation Encompass is the reporting to schools, prior to the start of the next school day, when a child or young person has experienced domestic abuse.**

**As a school we have ensured that a member of our staff, (Designated Safeguarding Lead) known as a Key Adult, has been trained in the Operation Encompass procedures allowing us to then use the information that has been shared, in confidence, to support the child/ren in our care.**

**The Domestic Abuse Act 2021 identifies children who experience domestic abuse as victims of domestic abuse in their own right.**

**We are keen to offer the best support possible to all our pupils and we believe this will be extremely beneficial for all those involved**

# Message from our Young Leaders

**Dear Parents & Guardians,**

**Your children will love this school for many reasons but the most important ones are:**

- “The teachers help you become a better version of yourself”
- “St. Bernard’s is safe and will provide all of your needs and care for you”
- “St. Bernard’s is the best school in the world”
- “There is always someone to talk to if you have a problem”
- “The work is challenging but fun!”
- **“St. Bernard’s is a lovely place to LEARN & GROW”**
  - **Everyone here is “precious in God’s eyes”**

# Our School

- The number on roll is currently 229 and our age range is between 3 and 11.
- Our class structure is as follows:
- Nursery                      Ducklings
- Reception class          Dolphins
- Year 1                         Seahorses
- Year 2                         Sharks
- Year 3                         Bears
- Year 4                         Leopards
- Year 5                         Tigers
- Year 6                         Lions
- Penguins                     Mixed Aged Nurture Class

**"At St Bernard's there is always someone to care for you"**

*"We all like to protect the environment"*

**"I love St. Bernard's because the teachers will always support you"**

**"St. Bernard's is the best school in the world!"**

The school serves primarily the parish of St. John Paul II (St. Bernard's & SS Peter & Paul) and the communities of Lea, Ashton and Cottam. The Governors welcome applications from Catholic & non Catholic parents who would like their children educated within the aims & ethos of St. Bernard's Catholic Primary School. For more details see our Admissions Policy..

- School begins at 8.50 am and finishes at 3.10pm.
- Please note that school cannot be responsible for children before 8.40 am unless booked into our breakfast club.
- Key Stage 1 dinner break is from 12:00 noon to 1:00 pm.
- Key Stage 2 dinner break is from 12:15 pm to 1:15 pm.
- **St. Bernard's Extra "Before and After" School Club provides wraparound care from 7.30 am to 6:00 pm.**

**WE ARE ALL  
"PRECIOUS IN  
GOD'S EYES"**



# Our School Prayer



## **This is our school.**

May we all live happily together.  
May our school be full of joy.  
May love dwell here amongst us  
everyday;  
Love one another,  
Love of all people everywhere,  
Love of life itself,  
And love of God.  
Let us remember,  
That as many hands build a house,  
So everyone can make this school,  
A lovely place -  
A place of peace.

# Mater Ecclesiae Catholic Academy Trust

**St. Bernard's Catholic Primary School is one of seven Catholic schools who formed the Mater Ecclesiae Catholic Multi Academy Trust.**

**We are still our own unique individual school - but in the next few years will be part of a larger Catholic family of schools working together.**

**The Bishop's vision for education is that all Catholic schools in the Lancaster Diocese will be part of Catholic Multi Academy Trusts by 2026. Further details are available on the trust website.**

<https://mater-ecclesiae-trust.co.uk/>



**Dear God,  
Hear our prayer for our world,  
Teach us to be kind to everyone, kindness  
can make a big difference,  
Help me to be that difference,  
Teach us to:  
Love the unloved,  
Protect the poor,  
Include the excluded,  
Help the homeless,  
Forgive freely,  
Stand up for justice,  
Comfort those who are sad.  
Help us God to walk in friendship with you  
all our lives.  
We pray for all people everywhere.  
Amen.**



# Our School Song

## “More than many Sparrows”

I know a boy who once believed  
That he was not worth much at all  
If he passed exams or scored a goal  
He would win some brief applause  
Then back again to try again  
To get some more attention  
Look at me, can't you see  
I just want to be known

Those words were mine, but since those days  
Someone showed me what I'm worth  
Just the same as any man  
Or any woman on this earth  
He died for me to set me free  
From thinking that I'm not loveable  
He died for you to say to you  
“This is what you're worth...”

*More than many sparrows  
More than brightest gold  
You're worth more than people tell you  
So much more than people know  
Someone put a price on you  
He said, “You're worth dying for”  
Yes, you're precious in the eyes of the Lord*

So there's no need to be afraid  
That we don't deserve his love  
Good or bad, great or small  
It's a free gift from above  
So let him in, let him bring  
**The truth your heart is waiting for**  
**Jesus lives, Jesus gives**  
The value of your heart

© 1990 A. Severyn

<https://youtu.be/MFwGvnj5vrw>

# Our Aims

- Ensure that every child knows that they are loved by God and the school community.
- Provide a caring, stimulating and secure environment in which our pupils can learn and grow.
- Provide a creative and challenging curriculum which promotes a love of learning.
- Enable children to achieve their full potential in all areas of development.
- To teach and practice a moral code based upon gospel values that will prepare the children for life in today's society.
- Foster the further development of home/school/parish links.
- Create a school environment where everyone is listened to and recognised as a unique individual who has a contribution to make to our school community.
- Be an inclusive and welcoming school that welcomes pupils including those who are socially, academically, physically or emotional disadvantaged.





# Curriculum

Our curriculum provides every child with a broad and balanced curriculum to meet their individual needs. We strive to motivate and engage pupils and make learning fun whilst providing challenge and support so that children make good progress.

## **Our curriculum includes:**

- **Core subjects – RE ,Numeracy, Literacy**
- **Foundation subjects Science, I.C.T, History, Geography, Art, Music, PE, Design Technology, PSHE, French (Key stage 2) & HRSE.**



# Religious Education



As an Outstanding Catholic School (Section 48 Inspection 2018), Religious Education is a very important part of our curriculum. R.E. lessons follow The Religious Education Curriculum Directory. A variety of resources are used including Caritas & “The Way, the Truth and the Life” programme of study. However this is just a part of what we offer. We believe our faith influences everything that happens with the school, our work, our play and our relationships with each other and the wider community. We follow the example that Jesus gave us so that we can laugh together, work together, smile together, pray together and bring joy to others. Our policy on teaching “Human Relationships & Sex Education” is available to view on our website & in school if you wish a paper copy.

## Prayer & Liturgy

**Each week begins and ends with a whole school collective worship. We have class led assemblies every week, to which parents are always invited. Children also have the opportunity to plan and lead prayer in their classrooms.**

**The Parish Priest and the Deacon frequently visit the school, and Mass is celebrated regularly in the school hall for pupils and parishioners. Each half term a class attends Mass at SS Peter & Paul’s church. Preparation for Confessions, Holy Communion and Confirmation is seen as a partnership between parents, school and Parish and is led by the Parish and supported by school staff.**

**Parents may withdraw their children from all or part of our religious education or worship, but this would not isolate them from the Catholic teaching within the school.**

**Parents of children preparing Sacraments of Initiation for the first time – i.e. the Sacraments of Reconciliation (Confession), the Eucharis (Communion), and Confirmation – will be expected to play an active role in sharing their faith with their children and in the preparation of their children for these Sacraments.**

# H.R.S.E. – “Human Relationship Sex Education”



What the Catholic Church teaches us about the role of the parents -

The Catholic Church is clear in its teaching that it is parents who decide when it is appropriate to talk about sexuality to their own children.

The ethos of ‘This is my Body’ is based on this fundamental teaching. At St. Bernard’s we teach our children about Sex and Relationship Education within the guidelines of the programme ‘This is my Body’. The programme currently takes place in the Summer Term of Year 6 and information is presented to parents prior to the beginning of the programme in the form of an information evening. Parents will have the right to withdraw children from the programme. As a Catholic school, St. Bernard’s places great emphasis on the pastoral care we provide for our children and families. As with all aspects of school life we can provide individual support for children and parents if required.



Our policy on teaching “Human Relationships & Sex Education” is available to view on our website & in school if you wish a paper copy.

H.R.S.E. is delivered through both a cross-curricular approach & specific H.R.S.E. themes. Much of H.R.S.E. is included in R.E. P.S.H.E. & Science curriculum.



**We endeavour to develop a love of learning at St. Bernard's and we encourage our children to aim for excellence.**



**English** is taught daily throughout the school and includes: phonics, reading, writing for a purpose, spelling, punctuation, grammar, comprehension. IT is used regularly to enhance our children's learning experiences.

**Maths** is taught daily and also included in our creative curriculum. Lessons include mental maths, number, calculations, shape space and measure, data handling and lots of problem solving activities.



**Science** We celebrate the fact that our children are naturally curious about themselves and the world around them. Through our Science teaching we encourage children to ask questions and help them to investigate them.. Our Science curriculum includes: investigation and experiments, living things (plants, animals, humans), materials and their properties, changes, light, sound, electricity and forces.



# Foundation Subjects



## History

We view History not only as simple facts and dates but encourage pupils to become detectives who explore the past in an exciting way. History is taught mainly through our theme approach and gives pupils a chance to explore a wide range of sources from which the past may come alive. In Key stage 2 children study local history, British history and world history.

## Geography

Through Geography we aim to help our children to develop a curiosity and fascination about the world-places, people, resources and environments. Our curriculum includes: locational knowledge, place knowledge, human and physical geography along with geography skills and fieldwork.

## PE

All our children take part in a minimum of two PE sessions each week. Through our PE curriculum we aim to help our pupils to develop competence and confidence in a broad range of physical activities including, games, gymnastics, athletics, swimming and dance. We also have specialist PE teachers.

## Design & Technology

Children evaluate existing products, engage in focused practical tasks where they learn new skills & design and make projects using a range of materials, including electrical and mechanical components, food, mouldable materials, stiff and flexible sheet materials and textiles.

## French

All children in Key Stage 2 learn French initially through games and activities based on spoken language, progressing to reading and then writing in French



## Computing

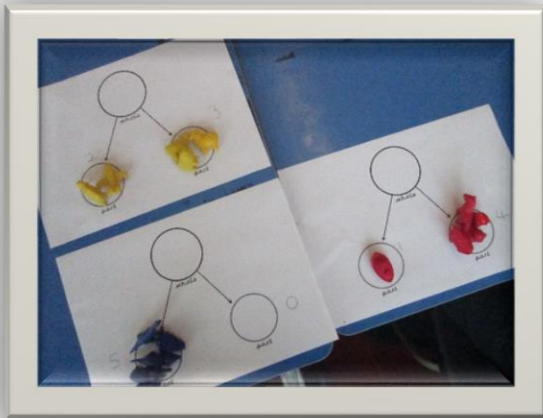
Computing is taught throughout school from Reception to Year 6. Ipads, Chrome Books & laptops are used to give children frequent access to I.T. in their learning. Our computing curriculum includes: word processing, multi media, control, databases, coding, programming, graphics, digital video, communication, publishing, music and sound.

## Art and Design

The children are encouraged to be creative, using a variety of media and techniques in art and craftwork. Main areas of learning include drawing, painting, textiles and sculpture. Children also study a range of artists, craftspeople and designers.

## Music

Children have the opportunity to learn and enjoy musical experiences through listening, singing, playing tuned and un-tuned percussion instruments and composing. Children in Key stage 2 will also have the opportunity to learn to play the drums or guitar.



# School Visits



**We believe that educational visits and inviting visitors into school helps to enhance our children's learning and widen their experiences.**



**Local visits include: Ashton Park, Local restaurants and supermarkets, canal and projects within the local community.**

**Other visits include : Wild Boar Park, Clapham Village, Manchester Museum, Theatres, York, Art Galleries and Liverpool Spaceport – to name but a few!**

**Examples of visitors to school include African musicians and dancers, magicians, poet, story tellers, Flash Bang Science Project and theatre companies.**

**Upper Key Stage 2 have the opportunity to go to a residential outward bound centre.**

**They take part in activities such as canoeing, climbing, abseiling and team building activities.**

**Each class takes part in at least two visits a year and often many more.**





# Special Educational Needs

- Early identification of additional needs is vital for pupils so that they can access appropriate teaching and learning. Discussions with parents prior to their child starting school are very important in identifying additional needs.
- Our school works closely with outside agencies, we also employ a specialist SEN teacher to provide support for pupils and staff.
- Our children are assessed regularly and targets are set with support to enable the child to make good progress. These are regularly reviewed. Every class has at least one teaching assistant to provide additional support. Individual education plans are drawn up by a team working together to enhance the child's development in all areas. This team includes: class teacher, SENCO, teaching assistant, parents/carers, specialist teacher and most importantly the child themselves.
- In the case of medical needs, staff are trained to ensure that the right support is available.
- When sitting tests children with SEN can be supported in a number of ways depending on their needs. These include: 1 to 1, breaks during the exam, receiving additional time, having a scribe to write for them, having specially modified materials.
- Our SEN provision maps records the intervention that have taken place / will take place that term. Progress is carefully monitored and support adjusted accordingly.
- Annual reviews take place for children with Statements/Education, Health and Care (EHC) plans. All those who are involved with the child's development are asked to contribute and receive copies of all relevant paperwork. Parents play an important part in this review as targets are set for the next year and strategies to provide support agreed.



# Assessment

The school monitors the performance of the children regularly and assessment is undertaken in order to help and emphasise the strengths of individuals and areas of achievement, as well as to identify where more development would be helpful or necessary.

Assessment to promote learning (assessment for learning) is a very important feature of teaching and learning at St. Bernard's. Assessment is used continuously. Children and teachers set targets together for children to work on to help them to improve and make progress.

All our lessons have learning objectives which give meaning to the lesson. During the session, teachers and children may identify steps to success (or what they need to do to achieve). Children are encouraged to assess their own progress with the teacher.

Formal assessment of progress takes place on at least a termly basis. This is used to track children's progress. Termly pupil progress meetings take place between class teacher, teaching assistants and Headteacher to ensure that children are making progress and identify children who need additional support .

Parents are welcome to discuss their child's progress at any appropriate time with the teacher. We also have a "Meet the Teacher" in Autumn, a Parents' Evening in Spring and send out a pupil progress report each term.

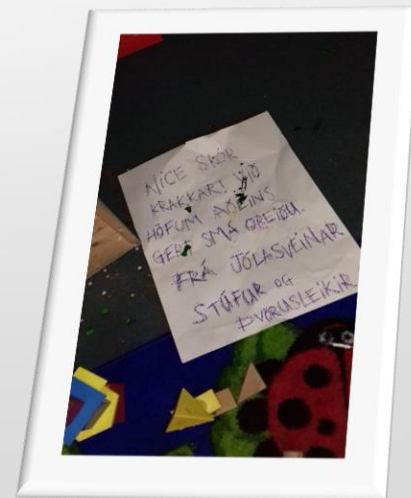


# Extra Curricular

Some extra-curricular activities arise naturally out of the normal school curriculum – others because of the interest and enthusiasm of the teachers and children.

The school provides a wide variety of activities, these include Music and Dance Festivals, swimming, athletics, cross country, Kwik-Cricket, rounders, soccer, 5-a-side football, 7-a-side football, rugby, dodgeball, Music Theatre club, Craft, Sports, Cookery, Drama, Dance, ICT, Art, Story & Film clubs.

The upper school also take part in “Young Voices” in Manchester



# Day-to-Day Information

School meals are prepared in the school kitchen and are very popular. There is a choice of menus each day and children/parents choose in advance using a 3 week menu rota. All infant children are entitled to Universal Free School Meals.

Dinners cost £2.50 per day / £12.50 per week.

Dinner money, Nursery Fees, Trip money & St. Bernard's Extra Ltd can all be paid online through Arbor. All parents have log in details.

A Weekly News is sent out to parents every Friday via e-mail, through Arbor & is available to read on our website. Paper copies are available from the office. It is designed to keep parents in touch with what is happening in school and contains items informing parents of school events and activities. Our Weekly News also contains invitations for parents to attend concerts, sports days, educational evenings, parent workshops etc.

Parents will be kept informed of their child's progress through "meet the teacher", organised in Autumn & parents' evening in the Spring Term. These provide opportunities for parents to see their child's work and to receive a report from their teachers about their child's progress and behaviour.

**Note:** In the event of teachers being particularly concerned about a child's progress or behaviour, the school will not wait until a Parents' Evening but will inform parents.

## Absence

Should your child be absent, it is essential that you inform us of the reason (by telephone or with a note), as soon as possible. Unexplained absences will be classed as Unauthorised Absences and will appear in the child's report. Unauthorised Absences will also be included in the school's "Absence" statistics which now have to be published. Unauthorised absences will be pursued by the School Welfare Officer. Absences for holidays in term time will only be authorised in "Exceptional circumstances". Penalty notices will be issued if a pupil has a minimum unauthorised absence of 5 days per term or 7 days over 2 consecutive terms

Our absence statistic @ 21 July 2023 was 94.98%

Number of pupils of compulsory school age on roll (excludes Reception Class) 184

Percentage of sessions missed through authorised absence 4.37%

Percentage of sessions missed through unauthorised absence 0.65%

Our Attendance Policy is available in school or on our website.



# Day to Day Information cont....

## Medicines

It is not often that medicines will need to be brought to school. Usually, if medicine needs to be taken during school time, it indicates that a child should not be at school. On the rare occasions when medicine may need to be administered in school they will, for safety reasons, be kept in a secure place. The following rules must also be carefully observed:



**Medicines must be given to the Pastoral staff by the parent or a responsible adult.**

**The medicine must be in its original container with the child's name clearly visible.**

**There must be clear instructions (both time and dosage) for administering the medicine.**



## School Medical Service

The school doctor and the school nurse, the School Dental Service and Health Visitor visit the school periodically to conduct routine medical examinations, eye tests, hearing tests, etc. Should there be concern about a particular child, a request can be made for him/her to be seen at the next visit.

## Accident or Illness

In the event of a child having an accident or being taken ill, we will inform parents as quickly as possible. It is, therefore, important that we should be able to contact you, either at home or at your place of employment. Please keep us up-to-date with addresses and telephone numbers

# Working Together

Parents have a very important part to play in the life of our school. We have many opportunities for parents so be involved with school life including assemblies, parent and child workshops, parent and child lunches, stay & play, messy play, coffee mornings with school staff & “meet the teacher”.

**We have a Parent Teacher & Friend Association (PTFA) as well as welcoming family members as volunteers in school.**

## Discipline & Good Behaviour

At St. Bernard's we are very

fortunate in having predominantly

sensible and well-behaved children

whose parents are supportive when

matters of discipline arise. The atmosphere in our school is welcoming, purposeful and positive.

**However, all children, from time to time, need help in managing their behaviour and adults also need support when difficult situations develop. We have staff available from our Pastoral team should you require any support.**



We believe in having high expectations of the children and in giving praise when it is earned. We encourage the children to treat others as they would like to be treated both within the classroom and on the playground. Every child has a right to learn and teachers have a right to teach without disruption. Children at St. Bernard's enjoy the reward systems we have in place for good behaviour and are clear about the consequences. More details are available in our Behaviour Policy.

## Parental Anxieties

We have an “open door” policy and parents are welcome to visit school at any time to discuss with the Headteacher, our pastoral team or the teachers any problems concerning a child's work or welfare. If you have any anxiety, do not hesitate to contact the school. Very often such anxiety about a child can be cleared up easily and quickly. While it is not essential, a telephone call first would ensure that whoever you wish to see is available.

## We are concerned about the safety of the children around and just outside the school gates.

We ask ALL parents who bring children to school or collect children by car at official opening and closing times to HELP us to ensure the safety of ALL the children by:

1. NOT PARKING ON THE YELLOW LINES outside the School gates.
2. NOT driving through the school gates into the school Car Park.
3. NOT driving into the area with the YELLOW LINES outside the school gates.
4. NOT reversing in the area with the YELLOW LINES outside the school gates.

5. ADOPTING THE ONE-WAY SYSTEM (for everyone/s convenience)

when approaching and departing from the school at the peak opening and closing times.

We would be grateful if parents would approach the school via Park Drive and leave via Victoria Park Avenue (see map below).



School



This may be "inconvenient" but we trust that parents will be more than willing to adopt these measures if it ensures the SAFETY of the CHILDREN.

We also trust that parents will understand that sometimes there may be cars parked in the "danger area" by people with no connection with the school (neighbouring houses, etc.) or there may be cars entering the school grounds at the critical times for deliveries, etc. Please try to be patient with people who are unaware of the situation but also encourage ALL connected with the school to co-operate.



# School Uniform



## Infants

Red V neck sweatshirt/cardigan with embroidered emblem;

White polo shirt (with embroidered emblem – optional)

Grey or Black trousers (Smart, tailored)

Grey or Black skirt, White, grey or black socks or red, white or grey tights;

Suitable Black shoes (not trainers, boots or high heeled/wedged shoes)

Summer: (Optional) Red and White gingham dress.

PE – Red Tee Shirt, Black PE Shorts / Black Joggers, black pumps /black trainers. A P.E Hoodie is optional & does not replace the school jumper.

- **No Jewellery is allowed in school including ear-rings however simple watches with a plastic , fabric or leather strap may be worn.**
- **Watches with metal straps are NOT allowed. School will not accept responsibility for loss or damage of watches.**

**Please ensure all clothing is clearly marked with your child's name**

## Juniors

Red V Neck Wool Jumper with embroidered emblem.

School Tie (available from School & uniform suppliers)

White shirt, **White, grey or black socks or red, white or grey tights;**

Grey or Black Trousers – smart, tailored)

Grey or Black Skirt or Pinafore with White socks or red tights

Summer – Red & White Gingham Dress (Optional)

Suitable Black footwear (not trainers / boots or high heeled / wedged shoes)

PE – Red PE T Shirt, Black PE Shorts, Black Trainers & PE Bag. A P.E Hoodie is optional.

Hairstyles must be clean cut & sensible – not dyed, streaked, shaven, tram-lined. Long hair must be tied back.

**WHERE TO BUY? The school V neck sweatshirt, cardigan, polo shirt & wool jumper with embroidered emblem are available from Top One in the St. John's Centre, Bang Bang on Lancaster Road & Uniform & Leisurewear in Kirkham.**



# Governors & Staff

## Teaching Staff:

### **Foundation Governors:**

**Mrs. A. Harding (Chairman)**

**Mrs. G. Halton**

**Rev. J. Slater**

**Mrs. R. Webster\***

**Mrs. S. Alsop\***

**\*denotes parent of child in school**

### **Representative Governors:**

Elected Staff Governor -  
Mrs. L. Wells-Earp

Parent Governors: Miss R.  
Wood & Ms. J. Rushe\*

Ex-Officio Governor: Mrs.  
M. Barlow (Headteacher)

Co-opted Governor – Mr. R.  
Turner.

Mr. Roy Turner - Head teacher

Mrs. S. Stevenson - Year R

Miss J. Cooper - Year 1

Mrs. K. Krytowycz - Year 2

Mrs. B. Dunn - Year 3

Mrs. K. Gregory-Hogarth Year 4 (part time)

Mrs. T. Dawson Year 4 (part time) & cover for Year R & 5

Mrs. C. Terry - Year 5

Miss D. Mooney - Year 6

Mr. G. Peace - Nurture

### **Support Staff:**

Mrs. C. Bamber, Mrs. L. Barton, Mrs. J. Bean, Mr. M. Bentley, Mrs. G. Blezard, Mrs. A. Collinge, Mrs. M. Daneliuk, Mrs. T. Eccles, Miss E. Flynn, Mrs. C. Knapton, Miss J. Leech, Miss S. Mercer, Mrs. A. Mitchell, Mrs. N. Parkinson, Mrs T Penny, Miss A. Prince, Mrs. J. Tanwir, Miss R. Tidmarsh, Mrs. M. Tomlinson, Mrs. S. Williams & Mrs. K. Wolfenden .

### **Office Staff:**

Mrs. A. McEnerney-Whittle & Mrs. Holden

### **Premises Staff:**

Mrs. L. Wells-Earp, Miss D. Benova

### **Nursery Staff:**

Miss N Covell, Miss R. Hartigan & Miss K. Clarke


### **Welfare Staff:**

Miss S. Mercer, Mrs. K. Houghton, Mrs. N. Parkinson, Ms. J. Leech, Mrs. T. Penny, Mr M Bentley & Mrs. M. Tomlinson


**Pastoral Staff:** Mrs. A. Burrow & Mrs. L. Barton

# School Policies – available on our website

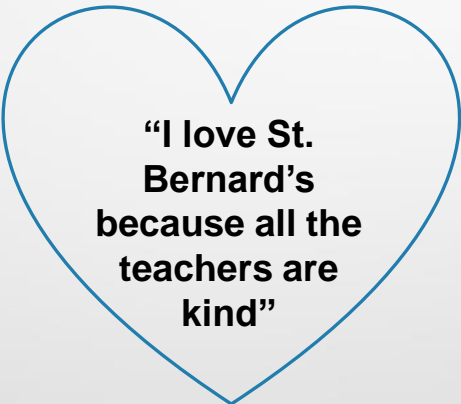
- **Admissions**
- **Anti Bullying**
- **Attendance**
- **Behaviour**
- **Complaints**
- **Human Relationships & Sex Education**
- **Local Offer: SEN & Disability**
- **Maths**
- **Prayer & Liturgy**
- **Safeguarding**
- **Single Equalities & Action Plan**
- **SEN**



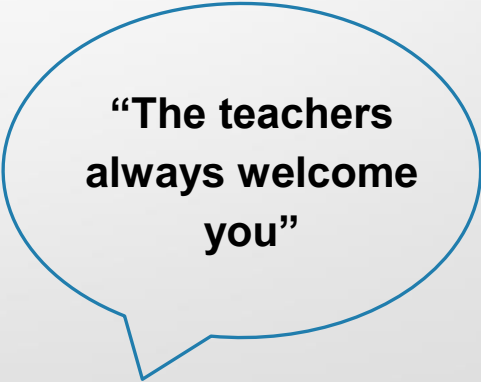
“The work challenges you to do your very best”.



“We are all kind to others”



“I love St. Bernard’s because all the teachers are kind”



“The teachers always welcome you”

# St. Bernard's Extra "Before & After" School Clubs

## Breakfast Club

7:30 am— 8:50 am

Breakfast consists of a choice of cereal, toast with jam, crumpets, fruit juice or milk

Cost per session is £4.00

## After School Club

3:10 pm— 6:00 pm

Your child will receive a hot snack with a drink

Cost per session is £6.50

**After School clubs need to be booked in advance – please do so on Arbor or contact the school office.**

**[office@st-bernards.lancs.sch.uk](mailto:office@st-bernards.lancs.sch.uk)**



## "Drop Off"

From 8:20am

Need to get to work, have an appointment?

Leave your child in a safe environment until school begins!

Cost per session £1:50



## "Pick Up"

Until 4:10pm

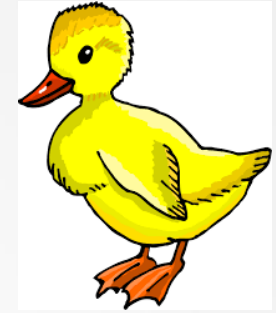
Running late, can't get to school in time for 3:10pm

Cost per session £3:00

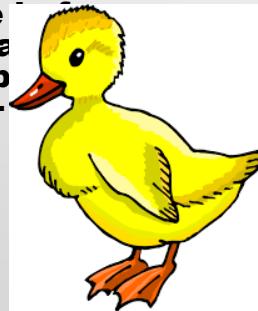
Staff

**Miss R. Tidmarsh, Mrs. T Eccles (Managers)  
Mrs. N. Parkinson, Mr M. Bentley, Mrs. J. Bean, Mrs T. Penny & Mrs. K. Wolfenden**

# St. Bernard's Nursery



- **Our Nursery is situated in a classroom joining our reception classroom and has access to quality outdoor provision.**
- **The Nursery is based in its own designated area but works closely with our reception class. We think it is important that our Nursery children are incorporated into the daily life of the school.**
- **Our intake in September 2023 is between 8 and 16 children, aged 3 + 4 years. We currently offer 5 morning & 5 afternoon sessions – sessions will last 3 hours. An optional lunch session is offered too.**
- **Parents have the opportunity to sign up for 15 or 30 hours funding (if applicable). We also provide extended care and after the school day with our current “wrap school arrangements” until 6:00pm.**



- **Please note there will be no automatic right for nursery aged children to gain a reception place at school.**
- **Parents still need to apply as normal via Lancashire County Council's Admission protocol & take note of our school admissions policy.**